

## **ORMAP TECHNICAL GROUP MINUTES**

Thursday, March 27, 2003

10:00 AM to 12:00 Noon

Dept. of Revenue South Salem Field Office

4275 Commercial Street SE

Salem, OR 97302

***Attendee's:*** Scott Jackson – DOR, Teri Gaffney – Tillamook County, Roger Livingston – Washington County, Gerald Longton – DOR, Ed Arabas – DAS, Andrea Westersund – Multnomah County, Thomas Brateng – Polk County, Dean Anderson – Polk County, Cress Bates – Lane County, Dan Linscheid – Yamhill County, Jett Seale – Linn County, Steve Lucker – Linn County, Steve Ganoe – Marion County, Barbara Mitchell – DOR

***Review proposal rewrites/addendum:***

### ***NORTHWEST REGION***

***Agenda item:*** Clatsop County - Discretionary \$16,200 (Conference call: Doug Noltemeier 10:05 AM)

- How many tax lots? Approximately 34,000 tax lots in county with water impacting 25,000 tax lots or about 85%. Water could be a tax lot boundary or stream going thru.
- Where does this stand in the ORMAP goals. Ed question – how does this fit in with the overall goals? If this is an exception to what we are trying to build. How many water features determine tax lot lines? How have you determined the water features for tax lot lines? Doug- dealing with more of the cartography side, as they get into the project they may find more or less. Based on what has been done by DOR and the estimated remainder. Purpose: trying to get accurate base layer with one layer being hydro.
- This project conversion – looking at everything – big job for two cartographers. Trying to convert by taking the existing water lines and put them on, now they want to fine-tune the layers. Create accuracy. Identifying a cost additional to the county as they develop. The cost being \$268, 125 for just putting in new features to 33 townships. This will give them a better source or layer to work with. Cartographers would be updating the tax maps with the information receive.
- Project has 4 steps
  - Acquire aerial photos
  - Create line work from photos
  - Take all of line work and integrate into maps
  - Do legal research to determine legal line work
- To get Goal 4 for Clatsop County the county has no choice in this matter.
- Updating the hydro on the tax maps will extend beyond the timeline of this project.

Action: Move forward to Advisory Committee

## **MIDWEST REGION**

### **Agenda item:** Linn County – Regional \$10,000

- Come up with a consistent way for folks to look at data. Fill out a form on the website. Your email will become a part of their list and they will control who gets on that website for searches. Clerk recording, assessment taxation, and maps. Cost approximately \$150 per website.
- Polk County decides what to have on their website; Linn County is doing a similar thing. Linn co will take prototype, make it better. Goals 2, 3 and 4 are to provide access. Could have both Linn and Polk counties information both on the same site – can access both counties through one site. Access each other's data or at least have links.
- ORMAP needs to address the access issue.

Ed – Has a problem with firewalls with Linn and Polk County. Not a reason for not doing it, just be aware.

Dean - Policy folks need to address these general issues. There will be a special policy meeting for the advisory committee in June to address this and other policy issues.

**Action:** move forward to the DOR Director

### **Agenda item:** Yamhill County – Discretionary \$28,076

- \$68 issue answered and it is not a problem for taxpayers to have copies.
- Retain the rights only geo reference –
- Yamhill – look at map at what has been done – some in west in national forest for \$15 on the eastern side re-projected – not same quality.
- Separate contract for surveying request and another one for the orthophoto's  
Stipulation: No contract will be written until the photo issue has been resolved, possible partial contract. Split contract with BLM.

**ACTION:** Approved to move forward to the Advisory Committee with the above stipulation

## **SOUTH CENTRAL REGION**

### **Agenda item:** Lake County - Discretionary \$10,800 (Conference call: Assessor Phil Israel 11:00 AM)

- The question to Lake County is; does the cost of scanning include indexing and the answer is; yes it does.
- Clarified date of January 2004 for completion
- This is a Goal 3 map for the rural areas.
- There are approximately 1/3 of the deeds from 1950 that are not double sided. 400 pages at 15 cent and 800 pages at 10 cents for single sided pages. There will be some non-conveyance deeds scanned. If the technician has to take time to review and make a determination then it would add to the cost.

**Action:** Tech group moves forward to Advisory Committee

**Note: Policy committee to consider cost criteria for scanning. So far only pre-conversion scanning has been allowed. We will have to update allowance if post conversion scanning is allowed.**

**Agenda item:** Lake County - Regional \$20,500

- The issue around time line corrected - see addendum
- Additions control points in addendum.
- Question concerning will the county receive an index for survey records and an index for deed record has been answered. The answer is yes they will receive both indexes.

**ACTION:** Tech group to move forward with addendum to the Director

**Agenda item:** Department of Revenue – Discretionary \$26,770.06

- Revised the entire proposal, took recommendations from the previous Technical Committee meeting. Proposal is now a small pilot project to explore the issues of maintaining a single map maintenance county, Gilliam County, using the new ArcGIS 8.3 geodatabase environment.
- Proposal note: \$5,000 server allowance did not include a tape backup. May want to address this amount in the future. \$5,000 is a guideline, if you go over the amount you need to justify why it was over.
- Gilliam County is ready to integrate as they have a completed goal 4 map. Testing will hopefully allow us to maintain their maps more effectively and efficiently. It should be cheaper for conversion and map maintenance in the future.

Dean – DOR is banking that ArcSDE and the server will solve the past conversion problem. That is why we are doing this as a pilot project. With purchasing of the hardware, are all the tools there to make the project work? We don't know. This pilot will produce the results we need to determine this.

Andrea – is there anyone looking at quality control. Do we have the cart before the horse?

Brett - having ArcSDE and the server should help DOR to determine efficiencies.

Dean – have you looked at other than ESRI products? Concern with making decisions prior to being able to see results.

Ed - does not feel this proposal is ready. He has concerns that they do not understand the risks and feels that DOR is not ready to move forward.

Proposal does not say they are going to test it, it says they are doing it.

Who will manage the GIS project at DOR? There needs to be a person to shepherd the GIS and manage it. John Prychun, the unit's IS person, will take the ArcSDE training and be that GIS person.

Cress – has more confidence in this project. Lane County is looking at this as a pilot project to test the software. Somebody needs to do this.

Steve – Marion County is ready to go to geodatabase but they want someone else to do it first.

Ed - proposal needs word changes from doing to testing. Also where is the reporting? It is in the detail portion of the proposal.

I have a survival strategy – maybe DOR should wait till the next funding cycle in the fall.

Ed is willing to set down with them to discuss how they can make it successful.

Can they do this pilot and still keep up with their regular work at the same time?

DOR should take 6 months to think this through better and come back with another proposal.

This project will have a big impact on staff. How are you going to manage the workload? This small of a county will have a minimal impact on workload.

Questions they have are: If you are doing a pilot how are you going to measure success. Which ones are working well and which ones do not. Staff needs to be able to follow through. Do you want to answer the questions now or do we want wait till the next funding cycle?

There is a risk at doing this project with out getting executive buy in. We view this as a daily work map production necessity. Someone should try this and it seems logical that DOR should be the one to do it.

**Action:** Tech Group flagged these issues: quality control, risk and reporting and left it up to DOR if they want to move it forward.

**Agenda item:** Scope of services for Statewide GIS Services Contract – Cy Smith or Ed Arabas.

- This is in response to the request from the Department of Revenue to compile a list of vendors and a contract to do a variety of GIS services.
- Ed Arabas wanted to know if this meets any of the groups needs. He requested us to send feedback and comments to Cy Smith. Ed noted that we have not endorsed anything as of yet.

**Agenda item:** ORMAP survey of other states' experiences

The ORMAP Policy Advisory Committee requested that we request feedback from other states that may have projects similar to our ORMAP project, especially the challenges they may have faced when coordinating regional efforts.

Ed's report on Data policy – ORMAP survey of other states - this will be referred to the policy committee.

They would like this put on the ORMAP website.

***Meeting adjourned at 12:55 p.m.***

***Advisory Committee Meeting: Thursday, April 24, 2003 - 9:00 AM to 3:00 PM - DOR Salem Field Office***